



Food Service Advisory Committee (FSAC)

Approved Minutes
May 13, 2019 2 pm to 4 pm

Members Present: Carol Lee Woodstock (Woodstock's Pizza Parlor), Barb Eveland (Normals); Jeff Franzoia (Applebee's).
Excused Members: Chris Heuchert (Block 15)
Staff Present: **Benton County Environmental Health:** Bill Emminger, Robert Baker, Greg Desmond (intern) and Paula Felipe (recorder)

I. Call to Order

The meeting was called to order at 2:05 pm by Chair Jeff Franzoia.

II. Introductions and Citizen Comments. None.

III. Approval of the Agenda and Minutes

MOTION was made to approve the Agenda. Seconded and passed unanimously. **MOTION** was made by Carol Lee to approve the November 5, 2018 minutes; Barb Eveland seconded; passed unanimously. *Note: The February 4, 2019 meeting did not have a quorum so it was an informal discussion without any official action taken.*

IV. Food Safety Manager Certification Training – Robert Baker A graph that was created by intern Greg Desmond was given to members, which shows ServSafe Attendance with Pass and Fail Rates from 2007 to 2019. Last year (2018) 47 attended the course and 47 passed. This year, 38 attended and 35 of them passed. The next ServSafe class will be set for a date in October. Robert attended a presentation by FDA official who said those who are certified have fewer violations. He is trying to obtain the presentation to share with FSAC. Intern Greg Desmond is researching food management certification across the U.S. and food efficacy and see what states adopted food manager certification programs and he will prepare a report. There are a few different food safety certification programs. FSAC members agreed that food certification training is beneficial. It is a good investment in employees and front line of defense to prevent foodborne illness. Members agreed it is hard to ask employees, such as college students, to be gone for the whole day or two days and find coverage for their jobs. For small businesses, it is difficult to find coverage and it is an expense to the employer and employee. One suggestion is an online format for food handlers to train in a self-study session and then just attend a class to take a test that is proctored. To renew the food certification, anyone can challenge the test and not take the course again and study the book at home. For any questions on food certification, ask Robert Baker or Scott Kruger.

V. Fiscal Year GL Status Detail. Bill Emminger gave the Finance status sheet for FY 2018 (July 2017 – June 2018) and the Finance status sheet for FY 2019 (July 2018 to June 2019, which is currently 83 percent through the fiscal year at this point). FSAC had expressed an interest in learning more about the budget, expenses, and revenues for Environmental Health Services. Some trends discussed: Some ups and downs occur that are tied to construction season and the economy. Generally see a peak in April and slowing down in October depending on the rainy season. There is a spike in restaurant licenses in the summer months. Question on tourist accommodations with the huge hotel being built downtown.

Bill will follow up on that question. On reviewing revenues, Bill noted that the community development department received a 5 percent increase. Also, there is currently a discussion taking place about moving solid waste out of environmental health and into community development. Currently in the process of renewing the franchise with Butte Coffin/Republic Services. Environmental health has not seen an increase in FTEs but the workload has increased. Environmental health could be undergoing changes over the next two months, so more to come on this topic.

VI. Recruiting New Members. Positions open for two general members and one industry. The County posts the open positions on the web. Chair Jeff Franzoia said his term is coming to an end.

- **MOTION** was made by Carol Lee Woodstock to elect Chris Heuchert from Block 15 to be the new Chair for FSAC; Seconded by Barb Eveland; Motion passed unanimously.
- **MOTION** was made by Carol Lee Woodstock for Jeff Franzoia to become the new Vice-Chair; Seconded by Barb Eveland; Motion passed unanimously. Congratulations to Chris Heuchert for becoming the new Chair and to Jeff Franzoia for taking on the role of Vice-Chair!

VII. Other items?

- Bill Emminger reported the new director Dawn Emerick is doing an assessment and has fresh ideas. She comes to Benton County from Clackamus County where she served as health director.
- Members noted some confusion about the meeting date/time after mistakenly receiving notice from another member that the meeting was cancelled. They recommend next time ask members to RSVP yes or no if they can attend the meeting. One member has to make a long drive from outside of Monmouth and would appreciate advanced notification.

VIII. Next Meeting Date: Monday, September 23, 2019 at 2 pm in the Sunset Conference Room.

IX. Adjournment - MOTION was made to adjourn the meeting 3:20 pm; motion seconded, all in favor, so approved.



Food Service Advisory Committee

Minutes not final until approved

(FSAC) Meeting

Approved Minutes

September 23, 2019 2 pm to 4

Members Present: Carollee Woodstock (Woodstock's Pizza Parlor), Chris Heuchert, Chair (Block 15); Jeff Franzoia, Vice Chair (Applebee's).

Excused Members: Barb Eveland (Normals)

Staff Present: **Benton County Environmental Health:** Bill Emminger, Lars Gjovik, and Paula Felipe (recorder), OSU intern present

I. Call to Order

The meeting was called to order at 2:07 pm by Chair Heuchert.

II. Introductions and Citizen Comments.

Lars Gjovik was introduced to members. **No citizen comment.**

III. Approval of the Agenda and Minutes

MOTION was made to approve the Agenda. Seconded and passed unanimously. **MOTION** was made by Carollee Woodstock to approve the May 2019 minutes; seconded by Jeff Franzoia; passed unanimously.

IV. Proposed fees.

Bill Emminger Proposed fees and budget documents were distributed to members: Reviewed approved budget for this year for EH, including land and water and solid waste. The Solid Waste Program was moved on July 1, 2019 from Environmental Health to Community Development. The Board of Commissioners committed to keeping Environmental Health whole so no loss of staffing will occur. Community Development will be hiring and reformatting the position into a solid waste water quality specialist. Good news: With realignment, there is a big cost savings in personnel costs. 10% of Bill's position will now be paid for out of Public Health Emergency Preparedness funding. With these cost saving moves no increase in fees needed for the coming year. Bill explained that the county does budgeting biennially. The current budget is from July 1, 2019 through June 30, 2021. Some highlights of the discussion on the budget and fee proposal:

- On page 1, the revenue comes from a variety of sources: For example, fees on food safety related services, certifications, pool, spa, and hotel program, license facilities program.
- Members would like to have these budget documents in advance (before the meeting) to allow time to develop questions to be better prepared for the meeting.
- Bill wanted to see how our County license fees compared with other counties, so he put together this report.
- First report showing how fees compare with other jurisdictions. The 2019 numbers are statewide.
- Carollee caught error (should not be in green). Bill will correct.
- State delegated inspection responsibilities for restaurants to the counties. Wallowa returned responsibilities for these inspections back to the state.
- Discussion on restaurant license fees: standardization with local health departments. There are rules for remittance fees. OHA Remittance (Page 1) – they pick up HealthSpace costs; COLAS and other items. Benton County annual remittance will be \$26, 297.
- Admin costs cannot pass down more than 15 percent; calculating hourly rate for restaurant license fees taken into consideration.
- Discussion on septic program that works closely with community development: onsite septic

fees; land use and zoning has process for development/fees.

- State law prohibits counties from charging license or inspection fee for benevolent temporary restaurants, but does allow counties to assess a processing fee. There is also a category for Benevolent Restaurants which Benton County currently has seven. Temporary benevolent restaurants are often at street events such as fall festival. To qualify they must be 5013C under the Internal Revenue Code. Under the old rule we were limited on issuing no more than 13 benevolent temporary restaurant licenses per year. Under new rules passed a few year ago Benevolent temporary restaurants were limited to single events. Should benevolent temporary restaurant operate at the same location, same menu, and same or different oversight organizations two new license categories were created. One is a 90 day seasonal temporary restaurant permits and the other was a 30-day intermittent temporary restaurant permits.
- Some cost savings in Public Health Emergency Preparedness (PHEP): New Health Director Dawn Emerick proposing some great ideas and sees emergency preparedness a priority along with Joe Kerby, the County Chief Administrative Officer. The PHEP coordinator now reports directly to the health director.

MOTION was made by Carollee Woodstock to support the zero percent fee adjustment; Jeff Franzonia Seconded the motion. Discussion: Carollee said she thinks the County does a good job with spending and respecting tax dollars and uses them wisely. **MOTION PASSED** unanimously.

V. Legislative Updates. Discussion on some of the Senate and House bills for the 2019 session, including:

- Senate Bill 90 prohibits food and beverage provider or convenience store from providing single-use plastic straw to consumer unless consumer specifically requests single-use plastic straw. The bill affects restaurants that are regulated by Oregon Health Authority, and food markets and grocery stores regulated by Oregon Department of Agriculture. Both state agencies will be meeting to work out how they will implement this new statutory requirement in the context of routine food safety inspections.
- House Bill 2600 requires long-term care facilities, conversion facilities and residential care facilities providing care to six or more residents to adopt specified protocols and procedures regarding preventing and reporting disease outbreaks. The bill requires that persons who do food safety inspections in these facilities by Oregon Department of Human Service be trained which was not DHS practice. ORS 700 requires anyone who does food safety inspections must be a Registered Environmental Health Specialist. The outcome of this will be important to watch as long term care facilities in Oregon continue to have a high rate of outbreaks related to norovirus.
- House Bill 2233 provides for regulation by Oregon Liquor Control Commission of consumption and sale of marijuana items at temporary events, including licensure of premises at which temporary events are conducted.

VI. Next Food Manager Certification – October 10, 2019

VII. Next Meeting Date: Monday, December 9, 2019 from 2 pm to 4 pm in the Sunset Conference Room (changed to the Environmental Health Conference Room due to conflict in scheduling). (Encourage interested persons to submit an application to BOC if they would like to serve on the FSAC committee).

VIII. Adjournment - MOTION was made to adjourn the meeting at 3:21 pm; Motion seconded, all in favor, so approved.