



Home, Opportunity, Planning, and Equity (HOPE)
Executive Committee Meeting
Approved Minutes
September 10, 2025 from 4 pm to 5 pm
Virtual Meeting

Members Present:	Dina Eldridge (Community Action Agency Director Designee); Jessica Andrade (Philomath City Councilor); Nancy Wyse (Benton County Commissioner); Mark Shepard (Corvallis City Manager); Rachel McEneny (County Administrator); Chris Workman (Philomath City Manager)
Excused:	Jim Moorefield (Corvallis City Councilor)
Absent:	None
Staff Present:	Brigetta Olson (Housing and Neighborhood Services Manager, City of Corvallis); April Holland (Benton County Health Department Director); Rebecca Taylor (CHRO Program Manager); Paul Bilotta (City of Corvallis Community Development Director)
Community Members:	None

- I. Welcome and Introductions. Meeting agenda overview.
- II. Public Comment: none.
- III. Approval of prior meeting minutes and other business.
 - a. Mark moves to approve August 13, 2025 Executive Committee meeting minutes, Nancy seconds. Vote via thumbs up or audible yay/nay. Approved.
- IV. HOPE Board Bylaws Updates for Structure and Membership
 - a. Reminder of the main Bylaws updates that were made since the August meeting:
 - i. CHRO updated the whole document to include outline format (I.A.1.a.)
 - ii. CHRO created language about HOPE role to consult, provide direction, inform strategic planning process and plans.
 - iii. CHRO added language about work groups – flexibility in the leadership, facilitation, or format of work groups based on the topic and relevant funding streams associated with the topic.
 - b. CHRO staff has also removed “CSC” and “Cities” from I.A.1. so we do not need to amend Bylaws with every new member (LBHA, IHN, etc.)
 - c. Discussion questions from any HOPE Members?
 - d. **Question from CHRO staff** about last value listed: equity. Amending “equity” to

“engagement” for purposes of federal requirements. Amending equity value section accordingly.

- e. **Need Motion to recommend to BOC the updating of the HOPE Board with revised Bylaws with permission for CHRO staff to make grammatical edits if needed.**

- i. **Motion:** Councilor ANDRADE

- ii. **Second:** Chris

- iii. **Passed:** ALL IN FAVOR.

V. Coordinated Homeless Response Round Table Updates

- a. CHRO staff updates?

- i. City issued a building permit for Unity Shelter for mens shelter improvements. Site approval for s. town of affordable housing development. Progress continues for affordable housing near Wal-Mart in Corvallis.
 - ii. Philomath city council approved exclusivity permit (valid for 18 months) for 33 affordable housing units with Commonwealth applying for funding through the state. Philomath is looking at providing a substantial discount to the purchase of property.

Meeting Adjourned at 5:01pm