



**Home, Opportunity, Planning, and Equity (HOPE)**  
***Executive Committee Meeting***  
**Approved Minutes**  
**November 12, 2025 from 4 pm to 5 pm**  
**Virtual Meeting**

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<b>Members Present:</b>	Dina Eldridge (Community Action Agency Director Designee); Jessica Andrade (Philomath City Councilor); Nancy Wyse (Benton County Commissioner); Rachel McEneny (County Administrator); Chris Workman (Philomath City Manager)
<b>Excused:</b>	Jim Moorefield (Corvallis City Councilor); Mark Shepard (Corvallis City Manager);
<b>Absent:</b>	None
<b>Staff Present:</b>	Brigetta Olson (Housing and Neighborhood Services Manager, City of Corvallis) serving as proxy for Mark Shepard; April Holland (Benton County Health Department Director); Rebecca Taylor (CHRO Program Manager).
<b>Community Members:</b>	None

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- I. Welcome and Introductions. Meeting agenda overview.
- II. Public Comment: none.
- III. Approval of prior meeting minutes and other business.
  - a. Nancy moves to approve September 10, 2025 Executive Committee meeting minutes, Rachel seconds. Vote via thumbs up or audible yay/nay. Approved.
- IV. HOPE Board Bylaws Updates for Structure and Membership
  - a. Newest updates from county counsel and requested by county commissioners:
    - i. Membership numbers and descriptions more descriptive.
    - ii. Chair/Co-chair
  - b. Discussion questions from any HOPE Members?
    - i. Some wordsmithing needed for local government entities being able to recommend which elected official they would like to have serve.
    - ii. Discussion of term of office, but no changes needed.
  - c. **Need Motion to recommend to BOC the updating of the HOPE Board with revised Bylaws with permission for CHRO staff to make grammatical edits if needed.**
    - i. **Motion:** Councilor ANDRADE
    - ii. **Second:** Chris
    - iii. **Passed:** ALL IN FAVOR.

**V. Coordinated Homeless Response Round Table Updates**

- a. State Legislative Emergency Board request from CHRO for sustainable shelter funding
  - i. Review and approve letter of support from HOPE Board organizations as CHRO partners.
  - ii. Motion to approve this letter of support with individual signatures from all HOPE Members. Nancy moves to approve, and Rachel seconds. Motion approved.
  - iii. CHRO staff to follow up within a few days to request signatures and finalize letter.
- b. Statewide Shelter Program (SSP) update
  - i. CHRO going forward with submitting application to be the Benton County “regional” lead – just to serve in this capacity for Benton County. Application is due November 25, 2025.

**Meeting Adjourned at 5:01pm**